

SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Zoning & Adjustment Board Per Diem - Increase from \$30 per Meeting to \$50 per Meeting Effective February 1, 2010 (Staff recommends approval).

REQUESTED ACTION: **Approve Per Diem of \$50 per meeting for Zoning & Adjustment Board Effective February 1, 2010.**

☐ Work Session (Report Only) **DATE OF MEETING:** 1/12/2010
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☒ N/A Vendor/Entity: _____
Effective Date: _____ Termination Date: _____
Managing Division / Dept: Planning

BUDGET IMPACT: \$1,000 (\$9,100 anticipated costs less \$8,100 available funds)

<input checked="" type="checkbox"/> Annual	FUNDING SOURCE:	<u>General Fund - Planning Administration</u>
<input type="checkbox"/> Capital	EXPENDITURE ACCOUNT:	<u>001-140-515-3400</u>
		<u>001-140-515-4000</u>

☐ N/A

HISTORY/FACTS/ISSUES:

At the December 29, 2009, Board meeting, the Board directed staff to bring forward for consideration an increase in the per diem reimbursement of Zoning & Adjustment Board members from \$30 per meeting to \$50 per meeting.

The Zoning & Adjustment Board (ZAB) is established pursuant to Section 13-203, Sumter County Land Development Code. The role of the ZAB is to develop recommendations to the Board concerning goals, objectives and policies related to the Sumter County Comprehensive Plan, hold public hearings for the purpose of recommending to the Board on applications for comprehensive plan amendments, re-zonings or other amendments to the Land Development Code, hold public hearings to recommend or approve/disapprove applications for special, conditional, temporary use permits, and variances, and make recommendations to the Board on amendments to the Land Development Code.

The ZAB is scheduled to meet on the first and third Monday of each month at 6:30 p.m. at the Colony Cottage Recreation Center in The Villages.

Section 13-203(f), Sumter County Land Development Code, provides for the ZAB members to receive a per diem to cover their expenses related to their service on the ZAB. The per diem amount is established at the Board's discretion. Currently, the ZAB members (13 members) are provided a \$30 per diem for each meeting they attend.

The FY 2009/10 budget allocates \$9,360 for the fiscal year (24 meetings) to cover the current per diem reimbursement. Through January 5, 2010, \$1,260 of the \$9,360 was expended, resulting in a remaining balance of \$8,100.

Increasing the ZAB per diem to \$50 per meeting, effective the first meeting in February 2010, results in a total budget impact of \$9,100 (13 ZAB members x 14 meetings x \$50/meeting) through September 30, 2010. This results in a budget shortfall of \$1,000 (\$8,100 remaining - \$9,100 anticipated ZAB per diem expenses).

The \$1,000 budget shortfall is proposed to be covered as follows:

* The total line item, which includes the ZAB per diem, (001-140-515-4000) includes \$500 for staff travel. Through January 5, 2009, \$120 of the \$500 allocated for staff travel was utilized. The remaining \$380 will be allocated to the increased ZAB per diem. This results in a budget shortfall of \$620.

* The remaining \$620 budget shortfall will be covered by a budget transfer of \$620 from Other Contractual Serices (001-140-515-3400) to Travel & Per Diem (001-140-515-4000).
